



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

REQUEST FOR QUOTATION (RFQ)

	Date:	October 11, 2024
Name of Company	RFQ No.:	24-10-0158
Complete Company Address	PR No.:	2024-10-0158
	ABC:	P 225,600.00
	PHILGEPS Ref. No.:	11366166

To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than October 21, 2024 at 9:00 am to the address listed above

HERBERT D. PEREZ
 BAC Chairperson

GENERAL CONDITIONS

1. All entries must be typewritten and legible;
2. Bidders must submit the following eligibility requirements:
 - a. PHILGEPS Registration Certificate
 - b. DTI or SEC
 - c. Mayor's/Business Permit
 - d. Income/Business Tax Clearance
3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name
RFQ No.: 24-10-0158
PR No.: 2024-10-0158
PHILGEPS Reference No.: 11366166

4. Delivery period must be at least within **seven (7) calendar days** upon receipt of the **Notice of Award** (indicated the days of delivery in the Bidder's Certificate)
5. Item/s delivered must have **warranties** for unit replacements, parts, labor or other services;
6. Price validity shall be for a period of three (3) months;
7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract
8. Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
9. Failure to comply with these conditions shall mean disqualification of your bid proposal.

PLEASE QUOTE: **PER LOT / PER ITEM**

SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX

ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/ Model Offer)	
				Unit Price	Total Price	Yes	No
1	Day 1 Snacks AM - Bibingka, Palabok, Sago Gulaman	94	pax				
2	Lunch 'Rice, Fried Chicken, Pork Kare-kare, Batchoy, Fruit Salad	94	pax				
3	Snacks PM Cheese Burger with french fries, Juice in can	94	pax				
4	Day 2 Snacks AM - Creamy Carbonara pasta, Puto Cake Bread, 4-seasons Juice in can	94	pax				
5	Lunch 'Rice, Menudo, Fried Tilapia, Chopsuey, Buko Pandan	94	pax				
6	Snacks PM Puto Pao w/ salted egg, Spaghetti, pineapple juice in can	94	pax				
7	Day 3 Snacks AM Mami with Egg, Puto, Orange Juice	94	pax				
8	Lunch Rice, Pork Hamonado, Fish Fillet, Chopsuey, Leche Flan	94	pax				



Address: Brgy. Potol, Tayabas City
Telephone No.: (042) 785-9615
Email Address: tayabas.city@deped.gov.ph
Website: https://www.sdotayabascity.ph



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				Unit Price	Total Price	Yes	No
9	Snacks PM Congee with Chicken Flakes and Egg, toasted bread, Juice in can	94	pax				
10	Day 4 Snacks AM Pancit habhab, Crisp banana roll, Orange juice	94	pax				
11	Lunch Sinampalukang manok, Rice, Inihaw na liempo, Steamed Talong, Minatamis na Saging	94	pax				
12	Snacks PM Ham sandwich, pineapple juice	94	pax				
13	Inclusions: Session room with tables and chairs for 100 pax, sound system with wireless microphone, overflowing coffee with sugar and creamer, service water, food buffer for 3 (Top Management)						
TOTAL							
Date of Event			December 9-12, 2024				
Purpose			Provision of Foods for Division Roll-Out Training of Early Language, Literacy and Numeracy Focusing on the Science of Reading				

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

Authorized Representative

Signature over Printed Name

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

Date